



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6335538  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd Posting Due Diligence of Property Offerings That Won the 2018 Capacity Building Seminars

#### Area of Delivery

<b>Solicitation Number:</b> 2019-07-0154	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b> Goods	<b>Bid Supplements</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b> PHP 278,750.00	<b>Date Published</b>	23/07/2019
<b>Delivery Period:</b>		
<b>Client Agency:</b>	<b>Last Updated / Time</b>	22/07/2019 10:11 AM
<b>Contact Person:</b> TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph	<b>Closing Date / Time</b>	26/07/2019 14:00 PM

#### Description

Office of Tourism Standards and Regulation  
Project and Investment Evaluation Division

#### TERMS OF REFERENCE

##### I. Project:

Due Diligence / Inspection of Property Offerings that Won the 2018 Capacity Building Seminars

##### II. Procurement Requirements:

- Ground Handling Services in terms of transportation, hotel accommodation and meal requirements, for LOT 1 to LOT 6.
- Willing to provide services on a send-bill arrangement.

##### III. Scope and Deliverables

LOT 1. Cabanatuan City, Nueva Ecija (Region III) 28 – 30 August 2019  
ABC: Php 51,375.00

##### Transportation Service Requirements:

- Vehicle hire for 3 days to service the PIED Inspection Team on day 1 until day 3 of the activity.
- To be utilized during inspection proper of identified areas within the period covered by the activity.
- To pick up the PIED Inspection team members from the DOT Office on Day 1 at 8 am, and drop off the PIED staff at DOT Office in the afternoon of day 3 of the activity.

- Vehicle that can safely and comfortably service at least 4 passengers.
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total no. of rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- Good for 3 lunch and 2 dinner meals

LOT 2. Maragondon, Cavite (Region IV-A) 14 – 16 August 2019

ABC: Php 52,950.00

Transportation Service Requirements:

- Vehicle hire to for 3 days to service the PIED Inspection Team on day 1 until day 3 of the activity.
- To be utilized during inspection proper of identified areas within the period covered by the activity.
- To pick up the PIED Inspection members from DOT Office on Day 1 at 8 am, and drop off the PIED staff at DOT Office in the afternoon on day 3 of the activity.
- Vehicle that can safely and comfortably service at least 4 passengers.
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total no. of rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- Good for 3 lunch and 2 dinner meals

LOT 3. Taytay, Palawan (Region IV-B) 4 – 6 September 2019

ABC: Php 45,950.00

Transportation Service Requirements (Land and Sea):

- Land transportation to service the PIED Inspection team during the day of property inspection in Taytay, Palawan
- Vehicle that can safely and comfortably service at least 4 passengers
- Sea craft that can safely and comfortably service at least 4 passengers
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total No. of Rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- Good for 3 lunch and 2 dinner meals

LOT 4. Passi, Iloilo (Region VI) 18 – 20 September 2019

ABC: Php 43,050.00

Land Transportation Service requirements:

- Land transportation to service the PIED staff during the day of property inspection in Passi, Iloilo
- Vehicle that can safely and comfortably service at least 4 passengers
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total No. of Rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- Good for 3 lunch and 2 dinner meals

LOT 5. Villanueva, Misamis Oriental (Region X) 2 – 4 October 2019

ABC: Php 43,050.00

Land Transportation Service Requirements:

- Land transportation to service the PIED Inspection team during the day of property inspection in Villanueva, Misamis Oriental
- Vehicle that can safely and comfortably service at least 4 passengers
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total No. of Rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- Good for 3 lunch and 2 dinner meals

LOT 6. Koronadal, South Cotabato (Region XII) 16 – 18 October 2019  
ABC: Php 42,375.00

Land Transportation Service Requirements:

- Land transportation to service the PIED Inspection team during the day of property inspection in Koronadal, South Cotabato
- Vehicle that can safely and comfortably service at least 4 passengers
- Must be DOT accredited

Hotel Accommodation for 2 rooms, 2 nights, with breakfast included:

- Total No. of Rooms: 2 Standard Single Rooms
- With breakfast
- DOT accredited hotel / resort

Meal Requirements for 3 pax

- 3 lunch and 3 dinner meals

ABC Grand Total: PHP 278,750.00 (Two Hundred Seventy Eight Thousand Seven Hundred Fifty Pesos)

IV. PROJECT OFFICER / CONTACT PERSON:

ENGR. MARIA CONSUELO E. MONTORO  
Supervising Tourism Operations Officer  
Project and Investment Evaluation Division

**Other Information**

Partial bids are allowed. All Goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)  
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K))
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

**Created by** TERESITA A. ROMANES

**Date Created** 22/07/2019

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